

## Questionnaire for the application for HEKS Position Regional Humanitarian Aid Coordinator Asia:

Instructions: Fill in form by computer and not by handwriting.

Please submit the questionnaire together with your cover letter and CV.

The information you provide might be checked with the people you provide as references.

First Name / Family Name:

Date of Birth:

- Please fill the following table with the most relevant project proposals you contributed to (ONLY successful proposals, do not add more lines)

Donor	Project Name	Name of your organization	Year	Total Budget in USD	I was responsible to write ...			
					the final proposal	the draft proposal	some sections of the proposal	texts, which helped others to write the proposal

### SWISS CHURCH AID (HEKS/EPER)

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2. If you are selected for the job as an Regional Emergency Response delegate based Bangladesh, how flexible are you for deployments? (please put an x)

	1day	1 week	2 weeks	1 month
Leave for an emergency response in Asia within a notice period of at least...				
	2 weeks	1 month	3 months	1 year
Stay for an emergency response in a different country or a different region of Bangladesh for maximum ...				

3. From when are you available to start working? (e.g. immediately / from 1.6.2019 / 1 month after getting a job offer)

4. Please provide 3 references.

These references need to include people who supervised your work in your previous jobs.

Name	Organization/ Position	Telephone number	e-mail	Your relation with the person (e.g. direct line manager from 2012-2014)	HEKS can contact these persons (X)	
					Immediately	after coordination with me

5. What are your yearly salary expectations (USD)?